

**Pravara Rural Education Society's**  
**Arts, Science & Commerce College, Satral**  
 Tal- Rahata, Dist-Ahmednagar-413711

**ACADEMIC CALENDER: 2021-22**

Sr. No.	Month	Particulars	Holidays	Working Days
1	June-2021	<ul style="list-style-type: none"> <li>• 16<sup>th</sup> College re-opening day</li> <li>• IQAC Planning and Implementation Meeting</li> <li>• NAAC Review Meeting</li> <li>• Admission Committee Meeting</li> <li>• Admission process begins</li> <li>• Staff Meeting- Teaching</li> <li>• Staff Meeting- Non-teaching</li> <li>• Declaration of 1<sup>st</sup> Year Results</li> <li>• Time Table committee Meeting</li> <li>• Display of Time Tables</li> <li>• Syllabus Reforming of Skill Oriented Courses</li> <li>• Departmental Meetings</li> <li>• Submit the ATR of each activity Courses introduced by the College indicating the cross cutting issue</li> <li>• Special days International Women's Day, Human Rights Day, World Forest Day, World Water Day, World Environment Day, AIDS Awareness Day, etc. are celebrated by conducting seminars, debates, poster exhibitions, rallies, street plays etc.</li> <li>• Eco-friendly activities</li> <li>• Rain water harvesting, sewage treatment, diverse flora, vermi-compost, cleanliness, tapping solar energy and pollution control, No Vehicle Day, use of battery powered vehicles, ban of Plastic use etc</li> <li>• Collect the data/facilities available in the college campus regarding infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.</li> <li>• Structural audits</li> <li>• Develop the facility such as track, volley ball, foot ball, Gymnasiums, Open gym, etc</li> <li>• List the requirement for computers department wise</li> <li>• Correspondence should be done to PRES to purchase new computers</li> <li>• There should be minimum of 10 students per computer</li> <li>• Increase the bandwidth of internet connection minimum up to 50 - 100 mbps</li> <li>• Define SOP for each system.</li> <li>• Budgetary provision should be made for maintenance of infrastructure</li> <li>• Prepare and comply with the vision and mission statement and describe the nature of governance</li> <li>• Annual planning for deployment of perspective plan.</li> <li>• welfare measures for teaching and non-teaching staff (see PRES SOP)</li> <li>• The Principal should made an appeal for grants from individuals, philanthropists, NGOs</li> <li>• Solar energy,Biogas plant,Wheeling to the Grid,Sensor-based energy</li> </ul>	20,27 (sunday)	14

		<p>conservation and Use of LED bulbs/ power efficient equipment (If implemented, upgrade the above facilities)</p> <ul style="list-style-type: none"> <li>• Principal should ensure that maximum number of LED bulbs / power efficient equipment are installed in the institution.</li> <li>• Planning of office automation for reducing paper waste</li> <li>• Planting of trees in association with forest department and NGOs, NSS, NCC etc.</li> <li>• Apply for Unnat Bharat Abhiyan</li> <li>• Prepare a policy document on code of ethics.</li> <li>• Prepare code of ethics document</li> <li>• Timely Updation of website</li> </ul>		
2	July-2021	<ul style="list-style-type: none"> <li>• Principal address to new students</li> <li>• AQAR Filling Planning Meeting</li> <li>• Meeting with LMC Members</li> <li>• Library advisory committee meeting</li> <li>• Gymkhana committee Meeting</li> <li>• Welcome function for 1<sup>st</sup> year U.G. Students</li> <li>• Various committee Chairman Meeting</li> <li>• Meeting with career guidance and placement committee</li> <li>• N.S.S committee Meeting</li> <li>• Research Committee Meeting</li> <li>• Reviewing of admission process</li> <li>• Meeting with student &amp; staff redressal committee</li> <li>• IQAC Meeting</li> <li>• Courses should be planned and allotted by skill development cell according to the need of the Society/Interest of the Student</li> <li>• Prepare brochure or any other document relating to Add on /Certificate programs</li> <li>• project work/field work/internship for experiential learning</li> <li>• Regular monitoring of ICT facilities</li> <li>• orientation of students to library facilities</li> <li>• Policy document for strategies for mobilization of funds and its optimal utilization</li> <li>• Define course objectives, COs, POs and PSOs</li> <li>• Integration of online platforms, e-content development</li> <li>• Right to Education Awareness Program</li> <li>• Movies on gender sensitization</li> <li>• Debate competition</li> <li>• energy and green audit by external agencies</li> <li>• Ensure the provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</li> <li>• Modi Script / Foreign Language Course</li> <li>• Lecture series, Poster presentation, Debate competition etc.</li> <li>• Talk on personality development</li> <li>• Annual awareness programmes on code of conduct</li> </ul>	4,11,18,25 (Sundays) Bakri Eid 21	26

3	Aug-2020	<ul style="list-style-type: none"> <li>• P.G. Students Welcome function</li> <li>• Student council Meeting</li> <li>• Celebration of Padmashri Vikhe Patil Jayanti (10<sup>th</sup> Aug.)</li> <li>• Arts/Commerce/Science Association Programs</li> <li>• Alumni Association committee Meeting</li> <li>• Meeting with remedial coaching &amp; Soft Skill Program committee.</li> <li>• Student welfare Program</li> <li>• UG First Test/Tutorial Program</li> <li>• Programs by Various Committees program</li> <li>• Internal assessments, assignments, seminars, tutorial work, open book test, group discussion</li> <li>• Implement student mentoring system</li> <li>• Result analysis should be as per data template</li> <li>• Soft skills Development Program</li> <li>• Language and communication skills (English Department)</li> <li>• ICT/computing skills (Commerce, Math, Physics) for more details refer SOP</li> <li>• Conduct at least four activities related to competitive examinations and career counseling for the students</li> <li>• Physical education department should plan and organize sports activities</li> <li>• gender equity &amp; sensitization programmes</li> <li>• Visit to orphanage</li> <li>• Help provided to children of migrant labors</li> <li>• Contribution towards relief fund</li> <li>• Health awareness rallies</li> <li>• Develop vermi-compost unit</li> </ul>	<p>1,8,15,22,29 (Sundays) 15<sup>th</sup> Independence Parsi Day 16 Moharram 19</p>	24
4	Sep-2020	<ul style="list-style-type: none"> <li>• Student Council Meeting</li> <li>• H.O.D. Meeting</li> <li>• Earn &amp; Learn Committee Meeting</li> <li>• Examination Committee Meeting</li> <li>• Seminar/Workshop organization</li> <li>• Second Program of Various Committees</li> <li>• 5<sup>th</sup> Sept Teacher's Day Celebration</li> <li>• 24<sup>th</sup> Sept N.S.S. Day</li> <li>• Medical Check up Program</li> <li>• Placement Committee Meeting</li> <li>• Research Committee Meeting.</li> <li>• Mid Term Exam- Prepare schedule and complete exam till Semester End</li> <li>• Making paper bags by students</li> <li>• Seminars / Workshop on values, right duties and responsibilities</li> </ul>	<p>5,12,19,26 (Sundays) Shri Ganesh Chaturthi - 10</p>	25

5	Oct-2020	<ul style="list-style-type: none"> <li>• Student Council Meeting</li> <li>• Proposal Committee Meeting</li> <li>• Organization of Seminar/Conference</li> <li>• Preparation for Term End Examination</li> <li>• University Examinations Starts</li> <li>• Student Welfare Committee activity</li> <li>• Sport &amp; N.S.S. Activities</li> <li>• Parents- Teacher Meeting</li> <li>• Alumni Association Meeting</li> <li>• 2<sup>nd</sup> Oct Gandhi Jayanti N.S.S. Program</li> <li>• Term End Examination</li> <li>• SOP document regarding grievances, time bound and efficient related to internal assessment by exam committee</li> <li>• Training Programs Such as: For Teaching: <ul style="list-style-type: none"> <li>• MIS Training</li> <li>• Lab Safety measures</li> <li>• E-content development</li> <li>• Disaster Management</li> <li>• FDP courses etc</li> <li>• Training Program on CO's ,PO's and PSO's</li> <li>• Research Proposal: Submission and Research ethics</li> </ul> </li> <li>• For Non Teaching: <ul style="list-style-type: none"> <li>• MIS Training</li> <li>• Computer Literacy</li> <li>• Disaster Management</li> <li>• Instrument handling</li> <li>• Lab Safety measures awareness</li> <li>• Administrative Staff Training (Tally, Book Keeping etc. )</li> <li>• Counseling Workshops and seminar by Women Empowerment Cell</li> </ul> </li> </ul>	3,10,17,24,3 1 (Sundays) 2 <sup>nd</sup> Oct Gandhi Jayanti 15 <sup>th</sup> Oct Dasara 19 <sup>th</sup> Eid A Milad	23
<b>Diwali Vacation 1<sup>st</sup> Nov to 7<sup>th</sup> Nov</b>				
6	Nov-2020	<ul style="list-style-type: none"> <li>• IQAC Review Meeting</li> <li>• University Examination</li> <li>• Staff Meeting</li> <li>• First year UG Central Assessment program</li> <li>• Maintenance Committee Meeting</li> <li>• University Spons. Employability Skills Course - Meeting</li> <li>• Soft Skills Development Course Meeting</li> <li>• Time Table Committee Meeting</li> <li>• UG Teaching Starts</li> </ul>	7,14,21,28 (Sundays) 4 <sup>th</sup> Diwali 6 <sup>th</sup> Bhaubij 19 <sup>th</sup> Gurunanak Jayanti	19

7	Dec-2020	<ul style="list-style-type: none"> <li>• N.S.S. Special Camp Planning</li> <li>• National Seminar/Workshop Planning</li> <li>• Student Council Meeting</li> <li>• Campus Interview Organization</li> <li>• Library Advisory Committee Meeting</li> <li>• Educational &amp; Industrial Visits</li> <li>• 1<sup>st</sup> Dec. AIDS Awareness Day</li> <li>• Study Tours</li> <li>• Prevention of female feticide programs (Rally, Lectures Poster street play etc.)</li> <li>• Prevention of Dowry program</li> <li>• Extension activities like street play, gender equity awareness programmes in nearby schools and villages</li> <li>• Beyond the campus environmental</li> <li>• Promotion activities in adopted village / any other villages</li> <li>• Socio-economic survey</li> </ul>	5,12, 19,26 (Sunday) 25 <sup>th</sup> Christmas	26
8	Jan-2021	<ul style="list-style-type: none"> <li>• Student council Meeting</li> <li>• Seminar/conference Organization</li> <li>• Lecturer Series Program</li> <li>• Annual Cultural Activity</li> <li>• Sport Day</li> <li>• Campus Interview Program</li> <li>• 12<sup>th</sup> Jan Youth Day</li> <li>• Blood Donation Camp by NSS</li> <li>• Study Tours</li> <li>• Industrial Visit/Project work</li> <li>• Debate competition/ Self Defense training program</li> <li>• Voter Awareness Programme</li> <li>• Annual Social Gathering</li> <li>• Annual Sports Meet</li> <li>• Parent Teacher Association Meet</li> </ul>	2,09,16,23,30 (Sunday) 26 <sup>th</sup> Republic Day	25
9	Feb-2021	<ul style="list-style-type: none"> <li>• U.G and P.G. Teaching Continued</li> <li>• Student Council Meeting</li> <li>• 2nd Test/Tutorial Program</li> <li>• H.O.D. Meeting</li> <li>• Internal assessments, assignments, seminars, tutorial work, open book test, group discussion</li> <li>• Various Committee Programs</li> <li>• Student Welfare Activities</li> <li>• Campus Interview Program</li> <li>• Industrial Visits</li> <li>• Annual &amp; Sport Prize Distribution</li> <li>• 19th Feb-Chatrapati Shivaji Maharaj Jayanti</li> <li>• Organization of Guest/Expert Lectures</li> <li>• Mid Term Exam</li> <li>• Visit to the nearby Jr. Colleges &amp; counseling of 12th appear students &amp; aware them about institutional facilities, course</li> </ul>	6,13,20,27 (Sunday) 19 <sup>th</sup> Chatrapati Shivaji Maharaj Jayanti	23

		<p>opportunities. Submit the report at the end of February</p> <ul style="list-style-type: none"> <li>Result analysis should be as per data template</li> <li>Maintain Record in unified format</li> <li>Collection of students data as per data template</li> <li>Prepare Google form for student satisfaction survey in the prescribed format of the NAAC (AQAR)</li> <li>Every mentor should be in contact with the mentee through email and mobile every last week of the month</li> <li>Prepare analysis report and upload on the college website (AQAR)</li> <li>Awareness through cultural programmes</li> <li>Facilities provided for gender equity (Day Care Centre)</li> </ul>		
10	Mar-2021	<ul style="list-style-type: none"> <li>U.G and P.G. Teaching Continued</li> <li>Examination Committee Meeting</li> <li>U.G. Practical Exam. Starts</li> <li>Alumni Meeting</li> <li>1<sup>st</sup> year University Theory Exam Starts</li> <li>Student Council Meeting</li> <li>Prepare Feedback report as per NAAC requirements</li> <li>Prepare Feedback analysis and action taken report as per NAAC requirements</li> <li>Conduct alumni Contribution audit till April</li> <li>Complete teaching and non-teaching appraisal</li> <li>Conduct gender audit</li> </ul>	6,13,20,27 (Sunday) 1 <sup>st</sup> Mahashivratri 18 <sup>th</sup> Holi	25
11	Apr-2021	<ul style="list-style-type: none"> <li>U.G Theory Exam Starts</li> <li>P.G. Practical Exam. Starts</li> <li>Maintenance Committee Meeting</li> <li>Stock checking program of store &amp; Various Departments.</li> <li>Preparation of Prospects for next academic year</li> <li>IQAC Meeting for AQAR Preparation</li> <li>Magazine Committee meeting</li> <li>Admission Committee Meeting</li> <li>Purchase Committee Meeting</li> <li>HOD &amp; Staff Meeting</li> <li>Review by principal-</li> <li>every teacher has to publish at least two research paper only in UGC care listed journals in every year</li> <li>Faculty should publish book/chapter/paper in proceeding</li> <li>Prepare and implement perspective plan</li> <li>Financial support as per the policy document of PRES</li> <li>Conduct annual account audit till April</li> <li>E-waste management as per PRES Policy</li> <li>Chemical waste management as per PRES policy</li> </ul>	3,10,17,24 (Sunday) 2nd April Gudhi Padwa 14 <sup>th</sup> Ambedkar Jainti 15 <sup>th</sup> Good Friday 27 <sup>th</sup> Padmashri Vikhe Patil Death Anniversary	22
		<ul style="list-style-type: none"> <li>U.G and P.G. University Examination Continues</li> <li>Central Assessment Program for 1<sup>st</sup> year UG</li> <li>Stock checking program for all Departments &amp; store</li> <li>Maintenance of Classrooms &amp; Laboratories</li> </ul>		

12	May-2021	<ul style="list-style-type: none"> <li>• Repairing of Furniture &amp; Equipments of Library, Buildings &amp; Laboratories</li> <li>• Collect list with contact numbers of 12th appear students from Jr. Colleges in allotted area</li> <li>• Rain water harvesting</li> <li>• Bore well /Open well recharge</li> <li>• Construction of tanks and bunds</li> <li>• Waste water recycling</li> <li>• Maintenance of water bodies and distribution system in the campus</li> <li>• Setup of Pedestrian-friendly pathways</li> </ul>	<p>1, 8, 15, 22, 29 (Sundays) 1<sup>st</sup> Maharashtra Day 3<sup>rd</sup> Ramjan Eid</p>	25
----	----------	--	--	----

• Total No of Working Days	277
• Total No. of Teaching Days	180
• Total No. of Holidays (Including Sundays)	72
• Diwali Vacation	: 07 days
• Summer Vacation	: 45 Days

Special Programs are organized to pay homage to following National leaders and Social workers on their Birth/Death anniversaries in the morning in central porch of the Main Building by Ceremony Committee.

• Mahatma Gandhi	Chatrapati Shivaji Maharaj
• Pandit Jawaharal Nehru	Chatrapati Shahu Maharaj
• Lal Bahadur Shastri	Dr. Babasaheb Ambedkar
• Dr. Rajendra Prasad	Smt. Indra Gandhi
• Dr. Sarvapalli Raldhkrishnan	Rajmata Jijau
• Shri. Rajiv Gandhi	Yashvantrao Chavan
• Mahatma Jyotirao Phule	Sardar Vallabbhai Pated
• Swami Vivekanand	Savitribai Phule
• Karmvir Bhaurao Patil	Ahilyabai Holkar