

Loknete Dr. Balasaheb Vikhe Patil (Padma Bhushan Awardee) Pravara Rural Education Society's
Arts, Commerce and Science College, Satral
Department of Commerce
Syllabus of Tally ERP 9.0- (For 2 Credits; 30 hours)

Sr.No	Name of the topic	Lectures (in Hours)
1.	Basis of Accounting – Account, Business Transaction, Cash Transaction, Credit transaction, Goods, Assets, Liabilities , Capital, Debtors, Creditors, Double Entry system, Debit or Credit	05
2.	Introduction and Installation- introduction and features, Installation system requirement, installation Procedure	04
3.	Working with Tally 9.0- Accounts, Journal entry, single ledger creation, voucher entry, types of voucher, adjustment entries, auto calendar calculator.	10
4.	Inventory in Tally ERP 9.0 – inventory basic information, inventory details in voucher entries, display inventory reports.	06
5.	Advanced features in Tally ERP 9.0- Batch wise stock maintenance, ageing analysis of inventory, scenario management in Tally 9.0, Price list, Tally Audit, Multiple Currencies, deletion of voucher, master and company	05

Approved by,


Principal

Arts, Commerce and Science College
 At/Po. Satral Tal Rahuri,
 Dist. Ahmednagar. 413711

Approved by,


IQAC
Coordinator

Art's, Commerce & Science College
 Satral, Tal. Rahuri, Dist. Ahmednagar

Checked by,


Mr. D.N. Ghane
H.O.D.

Department of Commerce
 Arts, Commerce & Science College, Satral.

Prepared by,


Dr. V.G. Shinde
Dept. of Commerce




Objectives of Tally ERP 9.0 Course

- ❖ To impart knowledge regarding concepts of Financial Accounting. Tally is an accounting package which is used for learning to maintain books of accounts.
- ❖ This course helps students to work with well-known accounting software i.e. Tally ERP.9.0
- ❖ To make students capable to create company, enter accounting voucher entries including advance voucher entries, reconcile bank statement, do accrual adjustments, and also print financial statements, cash flow and fund flow statement etc. in Tally ERP.9.0 software.
- ❖ To impart employability Skill.

Outcomes of Tally ERP 9.0 Course

- ❖ After successfully qualifying practical examination, students will be awarded certificate to work with well-known accounting software i.e. Tally ERP.9.0
- ❖ Student by their own will create company, enter accounting voucher entries including advance voucher entries, reconcile bank statements, do accrual adjustments, and also print financial statements, cash flow and fund flow statement etc. in Tally ERP.9.0 software.
- ❖ Students will possess required skill and can also be employed as Tally data entry operator.


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