

**Arts Commerce and Science College Satral**

**Department of Commerce Organized**

**Four ( 6 ) Weeks**

**Certificate Course in Investment Planning**

**Objective :-**

- To Keep funds safe and Secure
- To Grow your funds Exponentially
- To minimum Income tax burden
- Retirement planning

**Jobs Opportunities ( Outcome ) :-**

- Personal Financial Planning
- Client Service Advisor
- Wealth Management Advisor
- Portfolio Management Advisor
- Mutual Funds Advisor
- Share Market Advisor



# Department of Commerce

## Syllabus

Course Name :- 'Certificate Course in Investment Planning'

( 6 Weeks for Two Credits )

Given below are the 5 modules for the examination of course.

- Introduction to Financial Planning
- Risk Analysis & Insurance Planning
- Retirement Planning & Employee Benefits
- Investment Planning
- Tax Planning & Estate Planning
- Advanced Financial Planning

<i>Sr.no</i>	<i>Topic Name</i>	<i>Sub Topic</i>
1	Introduction to Financial Planning	<ul style="list-style-type: none"><li>• Establishing client- planner relationships</li><li>• Objectives, Needs and Financial Situation</li><li>• Implementing and Monitoring the Financial Plan</li><li>• Financial Mathematics</li><li>• Legal aspects of Financial Planning, etc.</li></ul>
2	Risk Analysis and Insurance Planning	<ul style="list-style-type: none"><li>• Insurance and Risk Contract</li><li>• Legal principles in insurance</li><li>• other property and liability risk exposures</li><li>• Life insurance needs analysis and policy analysis</li><li>• Medical insurance</li><li>• Insurance of business risk, etc.</li></ul>
3	Investment Planning	<ul style="list-style-type: none"><li>• Issues in retirement planning</li><li>• Group Life and Health Insurance</li></ul>

		<ul style="list-style-type: none"> <li>• Retirement income streams</li> <li>• Post-retirement counseling</li> <li>• Reform proposals</li> <li>• How investment planning is different from selling investment products</li> <li>• Investment risk</li> <li>• Measuring and Managing Risk</li> </ul>
4	Tax Planning	<ul style="list-style-type: none"> <li>• Tax Planning Considerations</li> <li>• Tax Computations</li> <li>• Tax Planning Strategies</li> <li>• Estate Planning</li> <li>• Property documentation, etc.</li> </ul>
5	Advanced Financial Planning	<ul style="list-style-type: none"> <li>• Financial Planning Process</li> <li>• Risk management</li> <li>• Estate planning</li> </ul>

**References :-**

1) Investment planning Structure

*Murali Krishna, Vaagdevi publications*

2) Computerized Accounting

*Dr. G. Yogeshweran, PBP.*

3) Aakash Business Tools:

*Spoken Tutorial Project IIT Bombay*

4) Implementing Investment Planning and Futures options

*A.K Nadhani and K.K Nadhani, BPB Publications*



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