



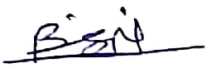
LOKNETE DR. BALASAHEB VIKHE PATIL
(PADMA BHUSHAN AWARDEE)
PRAVARA RURAL EDUCATION SOCIETY'S
**ARTS, COMMERCE AND
SCIENCE COLLEGE**
SATRAL

Mechanism for effective Curriculum Delivery

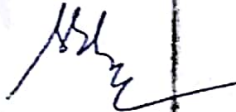
Since the College is permanently affiliated to Savitribai Phule Pune University, Pune, the college follows the curricula prescribed by the Parent University. Hence the College has well planned mechanism for curriculum delivery and documentation. The IQAC prepares the academic calendar of the college well in advance and concerned departments also prepare their departmental academic calendars accordingly. The academic calendar specifies suitable dates for curricular, co-curricular and extra-curricular activities. Faculty members are made aware about the planning, implementation and documentation of the curriculum by the IQAC, in the first meeting of the college. Head of the departments arranges departmental meetings to distribute and assign the workload among the staff. Concerned subject teacher is allowed to attend syllabus restructuring workshops conducted by the University and serious discussion is held on the new syllabus. Considering this, the workload allotment to teachers as per their expertise and University guidelines. The academic activities begin with the Coordinators of Departments preparing the class timetable. The teachers prepare the 'Teaching Plan', which encloses the teacher details, the number of lectures needed for completing the different modules in each subject

(in alignment with the allotted weightage by the University) and the actual dates of module completion. Teachers take utmost care to complete the syllabus in time. Teaching record is maintained by the faculty members. It includes timetable, workload, monthly and daily teaching plan, academic and administrative committee responsibilities. The academic record is monitored by the concerned Head of Departments and the Principal of the college. The timetable committee prepares a general time-table and HoD. of concerned departments prepare departmental timetable. Teachers conduct classes according to the timetable. Departmental meetings are held to review the syllabus. For the effective transmission and delivery of curriculum, departments integrate classroom teaching with various ICT tools, practical work, students seminars, group discussions, tests, tutorials, question papers solving, projects etc. The ICT committee formed by IQAC regularly monitors ICT facilities in the college. Participative learning, problem solving and student-centric learning methods are followed by the faculties. Power point presentations, video lectures, models, charts, various educational software and the online NPTEL courses are available to the students for delivering the subject knowledge. The college also organizes seminars, conferences and workshops. It provides a platform to the faculty and the students to enrich and update their subject knowledge. The college organizes guest lectures, expert lectures of eminent academicians for the effective curriculum delivery. The College also provides special guidance to the slow learners under the Special Guidance Scheme of Parent University, Pune, remedial coaching, book bank facility etc. Besides this, the college has a students' mentoring system for academic-related issues. The library provides INFLIBNET, e-journals, OPEC, Book Bank facility etc. The college also provides

departmental library and 24 Mbps internet connectivity with campus Wi-Fi facility to the students and the teachers for effective teaching-learning. In COVID 19 Pandemic, it was difficult to organize offline theory and practical in the campus, the institute conducted online theory and practical. Teachers provide study material online as well as offline to the students. The IQAC conducts an Academic and Administrative Audit by the external peers for further improvement in the academic and administrative activities. The college has structured mechanism to obtain online feedback from the students regarding curriculum. At the end of every semester, feedback on curricula is obtained from all the students; it is then analysed by the feedback committee. An analysed report is communicated to the concerned departments and BOS of the university through IQAC.


IQAC COORDINATOR
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