

Annual Quality Assurance Report (AQAR Academic Year 2016-17)

**Submitted to
National Assessment and Accreditation Council,
(NAAC) Bangalore**



By
Internal Quality Assurance Cell (IQAC)
Pravara Rural Education Society's
Arts, Commerce and Science College Satral
Tal.- Rahuri, Dist.- Ahmednagar (413 711),
Maharashtra, India

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)**Academic Year 2016-17****Part – A****1. Details of the Institution**

1.1 Name of the Institution	Pravara Rural Education Society's Arts, Commerce & Science College Satral
1.2 Address Line 1	At- Satral
Address Line 2	Post- Songaon, Taluka – Rahuri, District – Ahmednagar
City/Town	Ahmednagar
State	Maharashtra
Pin Code	413711
Institution e-mail address	acscsatral@gmail.com
Contact Nos.	02426-275763
Name of the Head of the Institution:	Mr. R.S. Shinde
Tel. No. with STD Code:	+91 2426-275763
Mobile:	+91 9850270442
Name of the IQAC Co-ordinator:	Mr. P. L. Harale
Mobile:	+91 9860370015
IQAC e-mail address:	iqacsatral@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

MHCOGN 12972-Pravar Rural Education Society's,
Arts, Commerce and Science College Satral-
Maharashtra

1.4 NAAC Executive Committee No. & Date:

EC/61/A&A/53 Dt.15-09-2012

1.5 Website address:

http://pravaracollege.in/ASC_Satral/

Web-link of the AQAR:

http://pravaracollege.in/ASC_Satral/

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.15	2012	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

1/09/2012

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 submitted to NAAC on 31/08/2013
- ii. AQAR 2013-14 submitted to NAAC on 15/01/2014
- iii. AQAR 2014-15 submitted to NAAC on 28/04/2016
- iv. AQAR 2015-16 submitted to NAAC on 31/11/2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phy/Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) Skill development and Vocational Courses

1.12 Name of the Affiliating University (for the Colleges) Savitribai Phule Pune University, Pune

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University -

University with Potential for Excellence - UGC-CPE -

DST Star Scheme - UGC-CE -

UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="√"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (Specify)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="√"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>		
2.3 No. of students	<input type="text" value="01"/>		
2.4 No. of Management representatives	<input type="text" value="01"/>		
2.5 No. of Alumni	<input type="text" value="02"/>		
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>		
2.8 No. of other External Experts	<input type="text" value="01"/>		
2.9 Total No. of members	<input type="text" value="16"/>		
2.10 No. of IQAC meetings held	<input type="text" value="03"/>		
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="03"/>	Faculty	<input type="text" value="01"/>
Non-Teaching Staff	<input type="text" value="01"/>	Students	<input type="text" value="01"/>
	Alumni	<input type="text" value="01"/>	Others
			<input type="text" value="-"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="text" value="--"/>	No <input type="text" value="√"/>
If yes, mention the amount	<input type="text" value="--"/>		

2.13 Seminars and Conferences (only quality related)

(i) No. of **Seminars** /Conferences/ **Workshops**/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Workshop on Soil-Water Analysis
- Student exchange and Scholarship opportunities

2.14 Significant Activities and contributions made by IQAC

- Conducted a one day's workshop on Soil Water Analysis.
- Organised invited lecture on Student exchange and Scholarship opportunities (Erasmus Mundus)
- Organised scientific exhibition in department of life sciences (Botany & Zoology), Chemistry, Mathematics and Physics for students to inculcate scientific temper among the students.
- Teachers motivated to go for research, obtain research qualification and published research papers in standard, referred national and international journals. Teacher may be persuaded to apply for research grants from UGC and other funding agencies.
- Organised periodical health check up camp for students and conducted extension activities by NSS unit.
- Regular assessment and up gradation of already existing automated software and hardware installed in the institution.
- Strengthen ICT enabled teaching learning techniques
- Conducted competitive exam guidance program
- Conducted remedial coaching for slow learner and needy students to enhance their learning capability.
- Conducted bridge courses for students.
- Encouraged the faculty members to include innovative practices for the peer group teaching sessions.
- Feedback collected from students, teachers, parents, alumni, employees; analysed and action taken where was required.
- Organised blood donation camp, annual prize distribution, sport day and cultural activities.
- Organised excursion tours and industrial visit.
- Strengthen placement of students.
- Conducted Academic Administrative Audit
- Felicitation of the teaching and non-teaching staff for their '**Outstanding performance** on the occasion of annual function.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To encourage all the department to conduct National and State level seminars.	<ul style="list-style-type: none"> • Conducted one day workshop on Soil-Water Analysis. <ul style="list-style-type: none"> • Conducted invited lecture on Student exchange and Scholarship opportunities. • The Department of Chemistry organised a National Level seminar on Green Chemistry-Education for Sustainable future of Humanity sponsored by BCUD Savitribai Phule Pune University, Pune • The Department of Mathematics conducted a State Level seminar on Application of Mathematics and Research Methodologies in Mathematical Science sponsored by BCUD Savitribai Phule Pune University, Pune • The Department of political Science conducted a State Level seminar on Social Movement of Maharashtra sponsored by BCUD- Savitribai Phule Pune University, Pune
To publish a compilation of research articles and conference proceedings of the teachers belonging to various disciplines.	Published 42 research papers /articles in peer reviewed and impacted international and national journal and conference proceedings
To encourage the faculty members to participate in refresher/orientation courses.	09 Faculty member were participated in refresher/orientation courses
To encourage various departments to apply for major and minor projects.	04 faculty member were submitted their proposals for major and minor research projects
To conduct a civil service orientation programme for the college students.	NSS and Student welfare cell of the college have been conducted orientation program for students
To encourage the various departments to conduct invited talks by experts from respective field.	06 Invited talks by experts from various fields.
To encourage the students to participate in the college, university level sports and games events.	Students actively participated in sport activity. 10 Students have performed their game at

	university/State/National. 07 national, 03 state/university level sports and games event and bagged several medals and awards.
To encourage various clubs of the college to conduct Activities with considerable	College conducted 14 activities with maximum participation of the students
To request the management to allocate fund for the beautification of the campus.	The management allocated Rs. 3.3852 Lakhs of fund for the beautification of the campus.
To upgrade computer with internet access	College enriched computer facilities with internet access.
To encourage the students to participate in the cultural events organized by college	The students actively participated in the cultural activities organized by college
To employ career guidance and placement measure for final year students	05 Expert lecturers were arranged on career guidance and placement measure for final year students
To arrange educational tours and excursions	Tour Committee arranged 04 Educational tours for Students
To organize the lecture series on account of science day celebration	Popular lecture organized on the occasion of celebration of national science day on 28 th February
To popularizing and practicing saving of valuable resources.	Arranged Awareness camping of renewable energy in nearby schools and villages
To cater to the need of slow learner through remedial coaching	Special coaching for slow learner through remedial courses
To increase the programme option available to the students through Diploma and certificate courses	Career Oriented courses and certificate courses conducted in the college

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

The management approved the plan of action and gave consent to implement them.

Part – B

Criterion – I**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	08	--	08	--
UG	10	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	07	--	07	07
Others	--	--	--	--
Total	25	--	15	07
Interdisciplinary	--	--	--	--
Innovative	--	02	02	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

a) Core option :- Under Graduate:

Sr. No.	Programme	Core Option
1.	B.A.	Compulsory English.
2.	B.Com.	Marketing Management, Banking and Finance, Business Administration
3.	B.Sc	Chemistry, Botany

b) Post Graduate:

Sr. No	Programme	Core Option
1.	M. A.	English, Economics
2.	M. Com.	Business Administration.
3.	M.Sc.	Analytical Chemistry.

c) **Elective option :-** Under Graduate:

Sr.No.	Programme	Elective Option
1.	B.A	Optional English, Marathi, Hindi, Geography, Economics, Politics, History
2.	B.Com	Marketing Management, Co-operation, Business Environment and Entrepreneurship, Banking and Finance, Business Administration
3.	B.Sc.	Chemistry, Botany

(ii) **Pattern of programmes:**

Pattern	Number of programmes
Semester	11 (M.A. Economics /M.A English/M.Com./M.Sc./S.Y.& T.Y.B.Sc. Chemistry & Botany)
Trimester	--
Annual	07 (B.A./B.Com./F.Y.B.Sc.) + 07 (Value added)

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- YES-Our College is affiliated to the Savitribai Phule Pune University, Pune and bound to follow the university syllabi designed by respective board of studies. As a significant change, university has brought credit and grade system. As an affiliated college, we have implemented the change through,
- Credit Based Semester and grading system for all the programmes.
- The institution arranges re-examination for the students, who remain absent or fails in the regular examination.
- The institute runs career oriented/ Value added programmes for which board of studies of institute framed the syllabi of the said course.

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	28	02	0	00

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	03	00	00	00	00	00	03	00	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

05	11	15
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	07	40	17
Presented papers	03	27	07
Resource Persons	01	04	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

To simplify the teaching -learning process and make it student centric, along with traditional teaching methods, the institution has been adopting various teaching learning methods. It includes the use of Virtual learning, online lectures, Power Point Presentations, audio-video aids, Screening of literary movies, drama, Students Seminar, Group discussion, Industrial visits, Bank Visits, project work etc.

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open book test, double valuation, photocopy, Bar Coding etc.

2.9 No. of faculty members involved in curriculum

-	-	12
---	---	----

Restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

87 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	48	6.25	6.25	8.33	2.08	22.91
B.Com.	57	3.51	17.54	24.56	19.30	64.89
B.Sc.	57	10.53	26.32	28.07	1.75	66.66
M.Com.	29	31.03	41.38	10.34	--	82.75
M.Sc.	23	13.04	60.87	17.39	--	91.30

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC plays a vital role in the enrichment of the teaching learning process and boost the quality. It prepares the annual teaching plans at the beginning of every academic year. IQAC motivates the faculty to use the innovative teaching and learning methods and provides the adequate infrastructure to facilitate it. It also promotes faculty to involve in research activities and refresher courses to increase their quality. IQAC seeks the feedback from students on teaching -learning and evaluate them and takes the required decision and actions. Confidential reports of faculty are also considered to evaluate teaching learning.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	02
HRD programmes	--
Orientation programmes	02

Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	01
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	05	-	05
Technical Staff	07	-	-	07

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC took initiatives by providing research facilities and organized group discussion to develop innovative ideas.
- Faculties were encouraged to present and publish their research results at National and International level.
- IQAC suggested to the managing board to upgrade Research facilities as required maintaining research quality.
- IQAC has organized workshop on Soil-water Analysis and invited talk on Student exchange and Scholarship opportunities

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	-	--	01
Outlay in Rs. Lakhs	--	-	--	1,09,45,000/-

3.3 Details regarding minor projects

	Completed	Ongoing (lacs)	Sanctioned	Submitted (lacs)
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	26	07	09
Non-Peer Review Journals	--	--	--
e-Journals	02	--	--
Conference proceedings	00	--	15

3.5 Details on Impact factor of publications:

Range **0.48-5.857**Average **3.1685**

h-index

1

Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations
in lakhs

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		---	--	--
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)	2016-17	BCUD, S.P. Pune University UGC BSR UGC FIST	4.20 10.00 39.00	2.4388 10.00 32.00
Total			53.2	45.1388

3.7 No. of books published i) With ISBN No.

01

Chapters in Edited Books

01

ii) Without ISBN No.

00

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="-"/>	CAS	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
DPE	<input type="text" value="-"/>			DBT Scheme/funds	<input type="text" value="-"/>

3.9 For colleges

Autonomy	<input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star Scheme	<input type="text" value="-"/>
INSPIRE	<input type="text" value="-"/>	CE	<input type="text" value="-"/>	Any Other (specify)	<input type="text" value="-"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	01	02	--	03
Sponsoring agencies	--	BCUD Savitribai Phule Pune University	BCUD Savitribai Phule Pune University	--	Self

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

Management of University/College

Total

3.16 No. of patents received this year: Nil

Type of Patent		Number
National	Applied	--
	Granted	--

International	Applied	--
	Granted	--
Commercialized	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--		--				

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="14"/>		
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="07"/>	Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness of energy saving program, Awareness of renewable energy sources among the society, Soil and water analysis for farmers, NSS Extension Activities: Health Awareness, Aids Awareness Campaign, Blood Donation, Rasta Suraksha Abhiyan, Tree Plantation, Superstition Eradication Campaign, Historical Survey, HIV awareness campaign, Health check-up –HB checking and counselling, Awareness program of female feticide under women empowerment cell, Green audit and environment awareness program, Swachh bharat Abhiyan, International Yoga day, Computer literacy and free internet facility is provide for society.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.5(acres)	0	--	12.5(acres)
Class rooms	10	0	--	10
Laboratories	08	0	--	08
Seminar Halls	01	0	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	06	0	UGC,BSR, FIST Grants & BCUD University of Pune Minor Project.	06
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	--	0
Others	0	0		0

4.2 Computerization of administration and library:

- For administration and library college has installed software (Vruidhi, Khokha and K &K).
- CCTV installed
- The library provides opac access to staff and students.
- Auto Lib software facilitates the borrowing and issue of books quickly.
- E-books, E-Journals and magazines are available (N-list).

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6204	8,00,446.00	--	--	6204	8,00,446.00
Reference Books	2673	9,41,232.00	102	2176	2778	99,43,440.8
e-Books	97000	5,000	--	--	97000	5,000
Journals	52	45850.00	12	15,975.00	64	61825.00
e-Journals	6,000	5,000.00	--	--	6,000	5,000
Digital Database	99	-	--	--	99	-
CD & Video	71	7966.00	--	--	71	7966.00
Others (specify)	446	35,957.00	--	--	446	35,957
Other books	442	87,306.00	--	--	442	87,306.00
BCUD	352	1,37,117.00	--	--	352	1,37,117.00
Book Bank	3522	5,07,546.00	1195	1,94,960.00	4717	7,02,506.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others projector
Existing	59	30	58	58	1	08	21	5
Added	--	--	--	--	--	--	--	2
Total	59	30	58	58	1	8	21	5

4.5 Computer, Internet access, training to teachers and students and any other programme for technology :

- Up gradation (Networking, e-Governance etc.): Departments has been provided computers, LCD and internet access. Expansion of ICT facilities for curriculum development, teaching-learning, evaluation and research.
- Encouraged Students to make use of ICT's for their seminars and projects work.
- Internet browsing is available for teachers and students free of cost.
- Insist teacher and students to use of e-resources, e-journals, e-books, online lectures etc.

4.6 Amount spent on maintenance in lakh:

i) ICT	0.2748
ii) Campus Infrastructure and facilities	3.3853
iii) Equipments	--
iv) Others	0.1368
=====	
Total =	3.7969

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- Insist Students to use of online feedback on teachers through software designed by Internal Quality Assurance Cell (IQAC).
- Helped desk run and made available to Students for their necessary.
- Financial assistance extended to economically weaker students and personal counselling given by Counsellors and Teachers to minimize the dropout rate in the college.
- Offered add-on courses for development of soft skills.
- Mock Interviews were conducted at the departmental level.
- The institution publishing updated prospectus and brochure annually.
- Bridge and remedial courses are conducted at departmental level regularly.
- Explains the salient features of the Choice Based Credit System.
- Introduced star batch.
- Runs a Student-teacher guardian scheme to provide counselling.

5.2 Efforts made by the institution for tracking the progression

- The Placement Cell conducts training programmes for students and arranges job fair in collaboration with employers.
- Student Teacher Guardian scheme provide necessary guidance to students in the choice of their career.
- Placement and career Guidance cell helps students in personality development and to get jobs.
- Add-on courses help students get employment opportunities.
- Every department maintains a register for records the progress of students.
- The Alumni Association maintains consistent correspondence with alumni
- Taking feedback from stakeholders and remedial action taken.
- Doing Academic and administrative audit regularly

5.3 (a) Total Number of Students

UG	PG	Ph. D.	Others
683	97

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%
451	57.82

Men

No	%
329	42.18

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
435	96	22	330	883	403	84	17	276		780

Demand ratio

1:1

Dropout %

3.01

5.4 Details of student support mechanism for coaching for competitive examinations (If any) Coaching classes for competitive examinations.

No. of students beneficiaries

67

5.5 No. of students qualified in these examinations

NET

Nil

SET/SLET

Nil

GATE

Nil

CAT

Nil

IAS/IPS etc

Nil

State PSC

Nil

UPSC

Nil

Others

Nil

5.6 Details of student counseling and career guidance

The Placement Cell is continuing its activities to guide the students towards meaningful jobs as the consistent outcome to their educational pursuits. It is very gratifying to record that many students get employment after the completion of their studies on their own efforts. Efforts to propagate the idea of the need for training oneself for employment, honing one's skills and acquiring additional skills, especially communication skills and personality development, are the key activities of the Career Guidance and Placement Cell. In addition, the following are the initiatives during this academic year.

No. of students benefitted

67

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	87	36	31

5.8 Details of gender sensitization programmers

- Conducted a medical camp for the female students by local Doctor for general diseases free of cost.
- Conducted awareness camps for the girls students on the topic 'Health and Hygiene'.
- Celebrated International Women's Day under the guidance and supervision of the Women's Cell of the College.
- Program conducted on 'Women's Rights'.
- Women's Meet
- Counselling on Legal Aspects
- Anti-Sexual Harassment
- Girls Sensitization Programme
- Female Foeticide

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events.

State/ University level National level International level **5.9.2 No. of medals /awards won by students in Sports, Games and other events**Sports: State/ University level National level International level Cultural: State/ University level National level International level **5.10 Scholarships and Financial Support**

	Number of students	Amount in Lakhs
Financial support from institution	--	--
Financial support from government	322	25.34925
Financial support from other sources	38	3.00
Number of students who received International/ National recognitions	--	--

5.11 Student organized / initiativesFairs : State/ University level National level International level Exhibition: State/ University level National level International level 5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- No major grievances.

Criterion – VI**6. Governance, Leadership and Management****6.1 State the Vision and Mission of the institution****Vision**

“Providing quality education in emerging fields to produce knowledgeable and cultured human resource, contributing to the process of national development”.

Mission

- Upliftments of rural masses through appropriate education
- To empower the socially, economically and educationally marginalized sections of the rural society of the region
- To augment a new generation of students for contributing to the future knowledge economy

6.2 Does the Institution have a management Information System :**1. Administrative procedures:**

- a Use of tally as a MIS tool for accounting.
- b Daily cash book, personally check.
- c Pre-planned administrative feedback meetings.
- d IQAC, LMC and Governing council meetings for feedback and decision making.
- e Periodic meetings of various committees and decision making therein.

2. Student admission:

- a Daily day-end reports on admission status.
- b Compulsory parent meetings for feedbacks.

3. Students' records:

- a Software for maintaining students record.
- b Monthly attendance record and feedback of students.
- c Record of fees and its recovery.

4. Evaluation and examination procedures:

- a Existence of full-fledged examination committee and updated maintenance of concerned records.

- b Periodic meetings of examination committee.
- c In-house central assessment program for evaluation.
- d Result declaration.

5. Research administration:

- a. Active research committee for related administration and decision making.
- b. Central Research Committee assesses and approves the research work before publication.
- c. As per the UGC and University guideline plagiarism system has been introduced.

6. Other

- a. Digitization of old records for decision making.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

- The institution focuses on multi skill development of students in order to ensure employability.
- Curriculum enables the Placement Cell to conduct programmes throughout the year so as to help students gain the necessary soft skills for employment.
- The Choice Based Credit System followed at present in the college facilitates horizontal movement, enabling students to make their choices.
- All the Skill Based Elective courses are available to students irrespective of their major subjects. This facility enables students to choose the courses of their interest and for future development.

6.3.2 Teaching and Learning:

- Use of ICT in teaching and learning process
- Conducting seminars, workshops, unit tests, home assignments, research papers presentation, online test, viva, quiz, debates, and group discussion.
- Conducting lectures of Star batch Students.
- Arrange educational Study tours, industrial visit and field visit.
- Organize guest lecture of eminent Scientist/ Industrialist/ Social workers for Students.
- Conducting remedial and bridge courses.

6.3.3 Examination and Evaluation

- Teachers make continuous analysis of students by internal test, viva and university examination
- Principal and head of department monitor performance of students through analysis of test, viva.
- Semester system for U.G. Students and Choice based credit system for P.G. students used for assessment and evaluation.

6.3.4 Research and Development

- College insist to faculty –
- To upgrade research and development during academic year.
 - To published research paper in National and International journals
 - To present research paper at National and International Conferences and workshops
 - To register and complete PhD
 - To apply major and minor research projects
 - To complete Orientation and Refresher Program
 - To publish books
 - To apply Research guide ship
 - To improve API score

6.3.5 Library, ICT and physical infrastructure / instrumentation

- College Library uses Vruidhi software for maintaining and issue books record
- Library provide OPAC for searching books
- INFLIBNET used for e-books and e-journals
- College has Internet facility in Computer lab with inverter backup
- College also provide computer with internet facility for each department
- College has Virtual Class Room facility
- Regular up gradation of physical infrastructure/ instrumentation facilities.

6.3.6 Human Resource Management

- College give first preference to students and follows different activities such as N.S.S., Social, Cultural , Sport and career guidance and placement
- Parent-Teacher Guardian, Alumni, LMC meeting
- Teaching and non-teaching workshops, seminars etc.

6.3.7 Faculty and Staff recruitment

- Faculty and Staff recruitment is done on the basis of vacant post established and strictly followed rules and regulation lay down by U.G.C., State Government and University.
- Non-grand teaching and non-teaching staff recruited as per rules made by central office

6.3.8 Industry Interaction / Collaboration

- Research Collaboration
- Career and Placement Collaboration
- Student exchange collaboration (Centrally made by PRES Society)

6.3.9. Admission of Students

- Admission of students is done as per government and university norms

6.4 Welfare schemes for

Teaching and Non-teaching:	<ol style="list-style-type: none"> a. Advance payment against the salary b. Assistance to avail loan c. Medical facility d. Tea club e. Staff annual gathering celebration f. Uniforms and other safety gadgets
Students:	<ol style="list-style-type: none"> a. Computer with internet access free of cost b. Admission fees in installments c. Financial aid through Students Welfare Scheme d. Facility of 'Earn and Learn' scheme e. Book Bank scheme for all students f. Book bank scheme for backward class students Endowments from stakeholders Scholarships as per government norms. g. Differently able fund and poor boys fund

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative			Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Online Submission of Examination Forms
- Online Publication of Examination Schedule and Results
- Use of Bar codes systems
- Revolution of answer sheet by giving photo copy as per university guideline

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- The Savitribai Phule Pune University provides all necessary support to College.

6.11 Activities and support from the Alumni Association

- The past students of the college working in diverse fields and having key positions in the society are the members of alumni association. Some of the alumni represent Governing Council of the college and some are teaching and non-teaching staff of the college.
- The new seminar hall construction has a substantial share from alumni in the form of money and expertise. A sizable number of alumni support current students financially. A cordial relation with industry and with donors is the outcome of alumni.

6.12 Activities and support from the Parent – Teacher Association

- Parent-Teacher Association organized meeting to communicate with Parent and discuss about their child academic performance and progression.

6.13 Development programmes for support staff

The support staff plays an important role in the development of the institution.

- Annual meet of staff.
- Professional development and administrative training program
- Participation in the training programmes.
- Computer literacy program
- Time bound allotted duties.
- Free medical facility.
- Advance payment in an emergency.
- Support for outdoor sports

6.14 Initiatives taken by the institution to make the campus eco-friendly

- College campus is located in rural area, surrounded with greenery.
- College campus have maintained lawn and tress
- College have botanical garden with number of medicinal plants
- Use of plastic material is prohibited in campus
- Recycling of waste material by using vermin compost technique in campus.
- Use of bio-fertilizers
- Use of sprinkler irrigation facility
- Maintaining bio-diversity of flora and fauna.
- Restricting use of weed side to maintain beauty of campus
- Paperless office

Criterion – VII**7. Innovations and Best Practices****7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution.**

- Organized Educational Tours
- Started COC courses
- Arranged blood group checking camp
- Minor research project applied to BCUD
- Submitted proposal to MoEFCC Gov. of India
- Feedback mechanism
- Introduction of certificate course
- Enrichment of Departmental libraries
- Research committee formed to initiate interdisciplinary research to enhance the quality of research.
- Participation of students in Avishkar competition
- Mahila Melava to discuss the emerging issues related to women empowerments.
- Shetakari Melava- Farmers meet organized to give the information of new projects, schemes.
- Film Club
- Biodiversity club
- Science exhibitions Organized
- Organized NET/SET Preparation lectures
- Remedial and bridge course for slow learner and first year students
- CCTV cameras have been installed at all strategic points in the campus to strengthen the security systems
- Language proficiency training to faculty
- Run environmental awareness club
- Workshop on Soil-Water Analysis
- Student exchange and Scholarship opportunities

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- Remedial classes were conducted to help the slow learners improve their academic performance.
- Bridge courses conducted for students.
- Arranged study tour to visit various Industry, historical, Geographical and cultural places.
- Literary association was formed and elocution and essay writing competitions were organized
- Film club shows films on literacy.
- Conducted sericulture course (UGC certificate) by the department of zoology.
- Organized workshop on Avishkar student research competition under university of Pune.
- Proposal submitted of seminar to S.P. University of Pune.
- Organized one national and two state level seminars
- Proposal made for minor project to UGC and BCUD

7.3 Give the Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**Best Practices****I. Title of the Practice: 'Skill Oriented Certificate Courses.'****1. Goal:**

- ✓ "To improve the knowledge, develop skills and abilities for the employability of student"
- ✓ To enable students to grasp employment opportunities at global and local level
- ✓ To inculcate value based education among the students
- ✓ To develop a nexus between education institution and society for mutual benefits by socio- economic and cultural transformation

2. The Context:

The Institution is located in rural area, due to which many students face difficulties in upgrading the knowledge and skills. Since, the inception of the institution the founder father Padmashri Dr. Vitthalrao Vikhe Patil had a dream to provide employment opportunities to the marginalized section of the society.

Industrialization and globalization have created a lot of job opportunities, but rural students seem to lack of confidence. To cope with this competitive environment and to make rural students stand by themselves, with this liberal view skill oriented certificate courses have been started.

3. The Practice:

Apart from university programme the institution has introduced following skill oriented courses from academic year 2014-15.

The criteria and admission process of SOCs are as follows:

- Information about the SOCs admission process is available in the prospectus, also displayed on the notice board and the college website
- Admission for skill oriented courses is open to all students
- ‘Computer Literacy Programme’ is compulsory for all entry level students
- From optional courses, any one course is compulsory for Second and Third year UG students
- CCC, Tally and Data Entry Courses are open to all students as per their interest/choice
- The syllabus of SOCs is designed by the institution. The experts from industrial and entrepreneurship, Parents, Alumni, are invited for designing and developed the syllabus.
- Feedback of stakeholders are used to develop the Syllabus of SOCs
- The institution has appointed the coordinator for each course for the smooth functioning
- Computer Literacy Programme computer trainer is appointed by the institution
- Classes of SOCs are conducted between the regular two session morning and afternoon which is included in time table
- Expert lectures on ‘Entrepreneurial skills’ and ‘Personality development’ are organized

- Library provides books of eminent and successful entrepreneurs, various journals, and magazines
- The evaluation process of SOCs is carried out through written and practical/oral exam
- For computer related courses computerized/practical examinations are conducted
- Certificates are awarded to students by the institution

4. Evidence of Success:

- The above mentioned efforts help the students to enhance their entrepreneurial skills and self employment.
- Outcome of our best practice the student improved their professional skill and admission of students has increased
- Computer Literacy course make all first year UG student computer literate
- The 'Entrepreneurship Development' programme motivates our graduate to start their own business.
- College is situated in rural area. Most of the students of the college belong to the farming community. So our skill oriented sericulture course gave impetus to our students to start their own sericulture practice at their farm.
- Mr. Sable Manoj has started the Hi-tech Institute, Satral
- Extensive efforts are taken by the Institution to inculcate soft skills among our graduates through soft skill development programme, personality development and English proficiency course.

5. Problems Encountered and Resources Required:

- Traditional mindset is major hurdle in awareness regarding skills
- Most of students are from economically weaker section so they not afford to pay the fees of SOCs. Hence, college charges minimum fees
- Institution provides all necessary infrastructure and resources for the successful implementation.

II. Introduction of Remedial Classes and Question Banks

1. The Goal:

Improvement of weak students and develop their confidence through remedial classes.

2. The Context:

- Today's world is very fast and technical. The college is in a rural area due to which many students face difficulties in upgrading the knowledge.
- To cope up with other students, to upgrade the knowledge level and to develop the confidence in such students, the institute started remedial classes and preparation of question banks keeping in view the examination perspectives.
- The students are given extra coaching free of cost by addressing their problems. They are given list of important questions prepared by the expert faculty. This has helped them to attain their targets in a better way.

3. The Practice and Evidence of the Success:

- The students were given extra coaching, free of cost in the subjects like Mathematics, Applied Science English, Economics and Commerce.
- The institute ensures that the students are provided with question bank framed by experienced faculty of the institution as well as provided by the university. This action has resulted in upgrading the passing percentage.
- Resource Required: The remedial class came as a benefit for weak students. These sources required for remedial classes were granted by management.
- Soil analysis, Water analysis

7.4 Contribution to environmental awareness / protection.

Campus cleanliness programme, green Audit System, every year college organizes tree plantation programmes in the college campus and in the adopted village during the N.S.S. camp. The department looks after the plantation and mini gardens in the college campus. The faculties in the college awake the people and convince the role of trees in the survival of the living things, during the N.S.S. camp and elsewhere. As a book keeping major trees in the college campus are counted and the name plate is tucked on it.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

(for example SWOT Analysis)

❖ **Strengths:**

1. The college located in 12.5 acres of lush green campus present a magnificent picture in this rural scenario.
2. Massive academic, library, gymnasium and Seminar Hall with necessary facilities.
3. College has prepared a beautiful botanical garden with medicinal and rare plants, and nakshtra garden.
4. All departments and laboratories have been equipped with basic facilities.
5. Dept. of English with well-furnished Language Laboratory caters to the linguistic needs and communication skills of the students.
6. Playground equipped with 400 meters Athletic track, courts and pitches are used for all types of indoor/ outdoor, Indian and Foreign games.
7. Self-Financing Courses like Vocational and Skill Oriented Certificate Courses conducted as per need of students.
8. Free entry level course offered in computer literacy.
9. Department of Chemistry providing free consultancy service to the farmers in Soil, water analysis.
10. Placement and Guidance Centre is playing an important role in career development of students.
11. College offers remedial and bridge courses.
12. Green and eco-friendly campus.
13. Qualified, experienced, dedicated and hard working staff.
14. No ragging incidence till date.

❖ **Weaknesses:**

1. The funds generated through fees for self-financing courses are insufficient to meet the requirements.
2. The numbers of text books, journals in the library are less and needs to be increased in proportionate to the student's strength.
3. English communication gap at First Semester due to rural back ground of students.

❖ Opportunities:

1. The existing facilities in the college provide wide scope for contributing towards socio-economic development.
2. The college becomes an important centre in changing and in women empowering world as college catering education to the youth of rural areas.

❖ Threats

1. The future of the higher education in our college may have a detrimental effect, if the vacancies of the required staff are not sanctioned by government of Maharashtra.
2. Family problems leading to drop out of students.
3. Financially backward students and subsequent to discontinue their higher education.

8. Plans of institution for next year

To introduce economically feasible and broad based curricula incorporating vocational component keeping in view the regional suitability and interest of students as a supplement conventional education.

- To introduce NSDC courses for employability and socio-economic change.
- To undertake more research projects for studying the various aspects of thrust areas of research.
- Collaboration with research Institutes of National and International repute.
- To build confidence in students for Competitive Examinations.
- To make the institution a role model for overall development of the stake holders.
- Initiate steps to enhance the teaching –learning process with the help of the feedback received from the students.
- Arrange invited talk of eminent personalities for Students to motivate students toward research field.
- Arrange professional and administrative development programs for staff.

(Prof. P.L Harale)
Coordinator of IQAC

(Prof. R. S. Shinde)
Chairperson of IQAC & Principal

Annexure 1

Pravara Rural Education Society's
ARTS COMMERCE & SCIENCE COLLEGE SATRAL
Academic Calendar 2016-17

Sr. No	Month	Particulars	Date	Holidays	Working Days
1.	June 2016	Declaration of First year BA, B. Com. and B.Sc. Results	6	19,26 (Sundays)	
		Admission Committee Meeting	8		
		Commencement of First Term, HoD & Staff meeting	15		
		Time Table Committee Meeting	16		
		HoD & Staff meeting	17		
		Library Advisory Committee Meeting	20		
		Display of Time Tables	22		
		Welcome Speech by Principal	23		
		NSS Advisory Committee Meeting	27		
		IQAC Meeting	29		
		SOC Meeting HOD Meeting	30		
2.	July 2016	Commencement of Bridge Courses	1	3,10,17,24,31 (Sundays) 6 Ramjan ID	25
		LAC Meeting	4		
		NSS Activity	9		
		World Population Day	11		
		LMC Meeting	12		
		Proposal Committee Meeting	13		
		SWO Meeting	14		
		ICT Cell Meeting	16		
		Women Empoerment Committee Meeting	18		
		Gymkhana Committee Meeting	19		
		Earn & Learn Committee Meeting	20		
		Research Committee Meeting	21		
		PG Admission Process	22		
		Inauguration of Literary Association	23		
		Inauguration of Commerce Association	25		
		inauguration of Science Association	26		
		NSS Activity	27		
		Commencement of SOCs	28		
Unit Tests	29				
Unit Tests	30				
Unit Tests, HoD Meeting	30				
3.	Aug. 2016	Lokmanya Tilak Death Anniversary	1	7,14,21,28 (Sundays) 15 independence Day	27
		Commencement of Remedial Classes	1		
		Composition of Students Council	3		
		Welcome speech by Principal to PG Students	5		
		NSS Activity	6		
		Redressal Cell Meeting	8		

		Competitive Exam Guidance Lecture	11		
		Independence Day	15		
		Padmashri Jayanti Saptah	16		
		Padmashri Birth Anniversary	17		
		Sadbhavana Din	20		
		Unit Tests	29		
		Unit Tests	30		
		Unit Tests, HOD Meeting	31		
4.	Sept 2016	Staff Meeting Expert Lecture Series	2	4,11,18,25 (Sundays) 5 th Ganesh chaturthi 12 th Bakri Id	24
		Teachers Day	5		
		Students' Health Check up	6		
		Students' Health Check up	7		
		Students' Health Check up	8		
		Film Festival Starts	9		
		Students Council Meeting	10		
		Commencement of Career Guidance Lecture Series	13		
		Hindi day	14		
		NSS Activity	17		
		Commerce Festival Starts	20		
		Industrial Tours	21		
		Market Survey	22		
		Food Stall	23		
		NSS Day Bank Visits	24		
		NSS Activity Valedictory function	26		
		Unit Tests	28		
		Unit Tests	29		
		Unit Tests, HoD Meeting	30		
5.	Oct. 2016	Blood Donation Camp	1	2,9,16,23 (Sundays) 2 nd Gandhi Jayanti 11 th Dasher	25
		Ahimsa Din	2		
		Students Council Meeting	3		
		Staff meeting	4		
		Women Empowerment Activity	5		
		Women Empowerment Activity	6		
		Women Empowerment Activity	7		
		Women Empowerment Activity	8		
		Student seminar Group Discussion	10		
		Student seminar Group Discussion	13		
		Student seminar Group Discussion	14		
		HoD Meeting	15		
		Term End Exam Starts	17		
6.	Nov. 2016	Commencement of II Term	21	27 (Sunday)	09
		Staff Meeting Comm.	22		
		Students Council Meeting	23		
		Constitution Day	26		
		NSS Advisory Committee Meeting	28		
		HoD Meeting	30		
7.	Dec.	World AIDS day	1	4,11,18,25	26

2016	Students Council Meeting	2	(Sundays) 13 th Datta Jayanti		
	Research Lecture and Workshop	5			
	Research Lecture and Workshop	6			
	Research Lecture and Workshop	7			
	Commencement of Student Projects data collection and writing (Envi., Indus., Com.etc.)	8			
	Human Rights Day	10			
	Self Defense Training Programme. For girls opening	13			
	Self Defense for girls . valedictory programme	29			
	Unit Tests	30			
	Unit Tests HoD Meeting	31			
8.	Jan. 2017	Expert Lecture Series	2	1,8,15,22,29 26 th Republic Day	25
		Commencement of Soft Skill Devel. Program	3		
		Students Council Meeting	4		
		Commencement of Yoga Activity	5		
		NSS Activity	7		
		Alumni Association Meet	9		
		National Youth day	12		
		Geography Day	14		
		Educational Tours	16		
		Educational Tours	17		
		Educational Tours	18		
		Parent Meet	19		
		Unit Tests	20		
		Unit Tests	21		
		NSS activity Sports Competition	23		
		Sports Competition	24		
		Alumni Meet Sports Competition	25		
		Republic Day Sports Competition	26		
		Sports Competition	27		
		Mahila Melawa and Farmer Meet Sports Competition, HoD Meeting	28		
Annual Social Gathering	30				
Prize Distribution	31				
9.	Feb. 2017	Guest Lecture series	1	5,12,19,26 (Sundays) 19 th Shivaji Maharaj Jayanti	23
		Guest Lecture series	2		
		Students Council Meeting	3		
		NSS Activity	4		
		Seminars	16		
		Seminars	17		
		Seminars	18		
		student seminar Group Discussion	21		
		student seminar Group Discussion	22		
		student seminar Group Discussion	23		
		Unit Tests	24		
		Unit Tests	25		

		Unit Tests	27		
		HoD Meeting	28		
10.	Mar. 2017	world Womens' Day	8	5,12,19,26 (Sundays) 25 th March Good Friday	25
		Farewell function	21		
		Farewell function	22		
		Farewell function	23		
		University Exams Starts	24		
		HoD Meeting	31		
11.	April 2017	Dr. B. R. Ambedkar Jayanti	14	2,9,16,23,30 (Sundays) 9 th Gudhi Padv 14 th Ambedkar Jayanti	24
		IQAC Meeting	20		
		World Book Day	24		
		Padmashri Death Anniversary	27		
		HoD Meeting	29		
		Staff Meeting	30		

- Total No. of Teaching Days : 185
- Total No. of Holidays (Including Sundays) : 54
- Diwali Vacation : 21 Days
- Summer Vacation : 45 Days

Annexure 2

Feedback Analysis 2016-17

The College has formal and informal mechanisms to obtain feedback from stakeholders.

✚ Students feedback

We have conducted feedback mechanism on curricular aspects. As per the collected data, we analyzed and corrective assess done. According to the collected information more than 95 % students satisfied the syllabus studied during the academic year also facilities provided and other feel it is in an average manner.

✚ Teacher feedback

IQAC have conducted feedback from teachers on teaching, learning and overall aspect and almost all teachers were pleased regarding the academic performance, infrastructure and facilities provided by the institution.

✚ Parents' Feedback

As this college established in rural area, parents are glad to admit their wards to educate from Arts, Commerce and Science College Satral. Almost all parents agreed and glad that the college admission procedure is fair and accurate, disciplines in the college are good, facilities provided is good and atmosphere in college is of learning and they found a positive change in their ward.

✚ Alumni Feedback

The feedback taken from alumni is very helpful and encouraging. Almost all alumni show positive responsiveness and are satisfied with the college activities.

✚ Employers feedback

Feedback taken from employers of the institute, we notice that they are satisfied about infrastructure, administration and management.

✚ Analysis

Feedbacks from Stake holders have helped us to maintain the continuous thrust in improving our services. They have much-admired our sincere efforts for quality enhancement and developing socio-economic and cultural status of our students. We recognize the scope for development as indicated by some respondents.